

WELCOME AT



tjokkerjoi

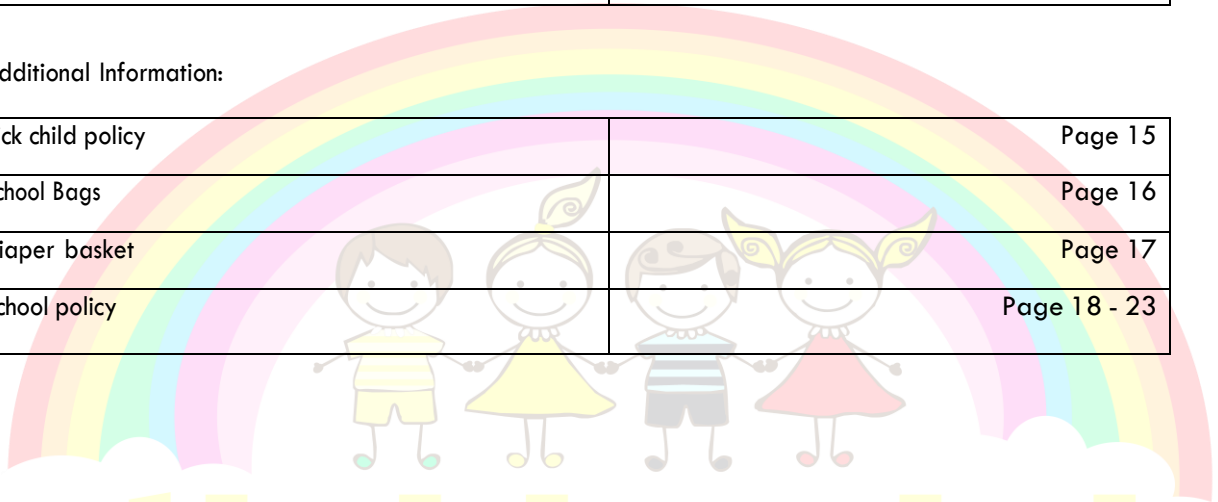
Speelgroepie & Kleutermaatjes

INDEX

Agreement	Page 3 - 7
Registration	Page 8 - 10
Medical history of child	Page 11
Indemnity	Page 12
Social Media Consent	Page 13
Stationary	Page 14

Additional Information:

Sick child policy	Page 15
School Bags	Page 16
Diaper basket	Page 17
School policy	Page 18 - 23



For any information, please contact the owner

Rochelle Alberts:

Cell: 083 294 8082 / Email: tjokkerjol@gmail.com

Speelgroepje & Kindermaatjes

www.tjokkerjol.com

tjokkerjoi

Agreement between

Tjokkerjoi Playgroup

and

_____ (hereafter known as "the Parent")

As it is the wish of the parent that his/her child is tended to daily by Tjokkerjoi Playgroup; and as it is the wish of Tjokkerjoi Playgroup to care for your child at a determined tariff.

The parties, therefore, agree as follows:

Tjokkerjoi Playgroup undertakes:

1. To care for the child named _____
2. To provide the child with balanced meals. Babes/Toddlers receive breakfast and a snack. Parents provide lunch.
3. To provide an adequate security area where the child's activities can take place.
4. To present the child with a program that is stimulating in nature.
5. To contact the parent telephonically in the case of illness/injury to the child.
6. To only hand the child over to the parent or person named in Appendix 1.

The Parent undertakes:

1. To fully complete and submit all documents in this pack to Tjokkerjoi Playgroup.
2. To strictly adhere to the times set out on Page 5 of the agreement.

Initial: _____

3. To provide any prescribed items or special dietary nutrients, such as formula milk, two sets of cleanclothes, disposable diapers, and/or bedding as requested by Tjokkerjoi Playgroup.
4. To comply with the legal prescriptions regarding the child's medication and vaccinations.
5. To provide children that have non-contagious diseases with medication as well as authorize Tjokkerjoi Playgroup to administer said medication.
6. To, in the event of infectious diseases or any illness that causes the child's absence, make alternative arrangements for the child at the parent's expense, and to provide Tjokkerjoi Playgroup with a medical certificate, before the child is allowed to resume at Tjokkerjoi Playgroup.

Initial: _____

7. To notify Tjokkerjoi Playgroup as soon as possible of such a disease or illness mentioned in no.6 above.

Initial: _____

8. To ensure that all gates are closed. *Initial:* _____

Fees:

1. A registration fee of **R1500** (one thousand five hundred rand) will be payable to Tjokkerjoi Playgroup at the signing of the agreement. These fees are not refundable.
2. A monthly bill will be sent to the person responsible for payment, at the beginning of each month, via e-mail.

Account Details:

Tjokkerjoi (PTY) Ltd

FNB Gold business account

Account Nr: 62825563241

Branch Nr: Centurion 250655

3. If the parent wishes to make a special financial agreement, the request must be in writing and signed by the person responsible for payment. If the parent repeatedly fails to effect payment on or before the 4th (fourth) day of each month, the agreement between Tjokkerjoi Playgroup and the parents who signed the agreement will be terminated immediately and the child will no longer form a part of Tjokkerjoi Playgroup.
4. The parent agrees that if he/she fails to affect any payment on or before the due date, and Tjokkerjoi Playgroup hands the outstanding amount to an attorney for collection, the parent will be liable for all costs on an attorney and client scale, collection charges as well as tracking fees if any.
5. If Tjokkerjoi Playgroup aims to increase the tariffs as set out in this agreement, they shall provide the parent with written notice 2 (two) months before the higher tariff will take effect, with the proviso that Tjokkerjoi Playgroup will not be entitled to increase such tariffs more than once per calendar year.

The monthly fee for 2022:

5 Days a Week Half Day 07h00 – 13h00	5 Days a Week Full Day 07h00 – 17h30	After and Holiday Care
Mondays - Fridays	Mondays - Fridays	Transport, After & Holiday Care Incl.
Breakfast & Snacks Incl (Lunch Excl)	Breakfast & Snacks Incl (Lunch Excl)	
R2375 p/m	R3275 p/m	R1650 p/m
Breakfast, Lunch and Snacks Incl	Breakfast, Lunch and Snacks Incl	Contact us for Holiday Care Rates
R2650 p/m	R3450 p/m	

R _____ per month Initial: _____

Leave:

1. Tjokkerjol Playgroup will be entitled to 20 (twenty) working days paid leave per calendar year **as well as** the entire December holiday as determined by the Department of Education. (I will attempt to arrange for Tjokkerjol Playgroup to remain open through the March, June, and September holidays for parents who are unable to make alternative arrangements for their children, at a small, additional daily rate.
2. A written notice will be given at least 1 (one) month in advance to the parent.
3. Tjokkerjol Playgroup will be closed on public holidays.

Fines:

1. A fine of R20 (twenty rand) for every 15 (fifteen) minutes that your child is collected late, will be charged.
2. Fines will be added at the end of every month.

Consent:

1. The parent hereby gives consent that Tjokkerjol Playgroup may take the child to the nearest available medical practitioner or hospital and that the child may be afforded medical treatment at the expense of the parent if the parent cannot be reached telephonically by Tjokkerjol Playgroup.
2. The child may be collected by any parent named in Appendix 1, unless Tjokkerjol Playgroup has a court order that states otherwise. When the child is collected by the parent, an identification document such as a driver's license or green ID document will be requested to ensure that the person has permission to collect the child.

Month of notice:

1. It is expected that the parent provides Tjokkerjol Playgroup with written notice at least 2 (two) calendar months in advance if the child is leaving Tjokkerjol Playgroup. The month notice is fully payable. November and December cannot be used as months of notice.

NB – Parents will still be liable for the settlement of the account although the child was taken out of the school with immediate effect after given written 60 days' notice.

Initial: _____

Clothing:

1. The parent will ensure that all clothing and/or personal items of the child is labelled clearly and legibly.
2. If the parent fails to comply with the condition set out above, Tjokkerjol Playgroup will not be held liable for the loss of clothing and/or personal items.

Legal Liability:

1. Tjokkerjol Playgroup will not be held liable for any damage, including consequential damages suffered by the parent, child, or any other person, arising out of any event associated with the Tjokkerjol/child relationship.

Full agreement:

1. The parties place on record that this agreement, together with Appendix 1, (which is considered as an integral part of this agreement between the parties), will constitute the entire agreement between the parties and that no other agreement would be in force unless it is in writing by all parties concerned, as well as signed by all parties. No warranties, undertakings or representations other than those contained in this agreement is given or made by any of the parties.

Tjokkerjol
Speelgroepie & Kleutermaatjies

SIGNED AT _____ ON THIS _____ DAY OF _____ 20__

R. ALBERTS (on behalf of Tjokkerjöl Playgroup)

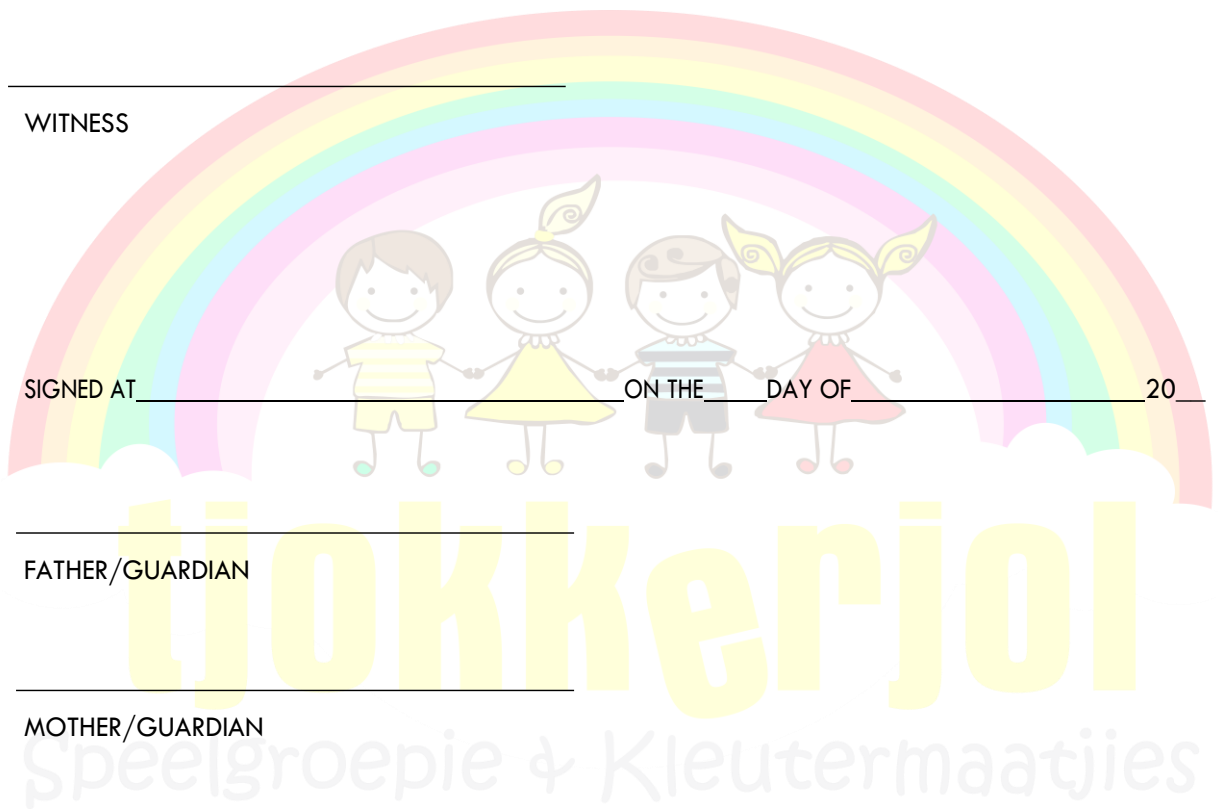
WITNESS

SIGNED AT _____ ON THE _____ DAY OF _____ 20__

FATHER/GUARDIAN

MOTHER/GUARDIAN

WITNESS

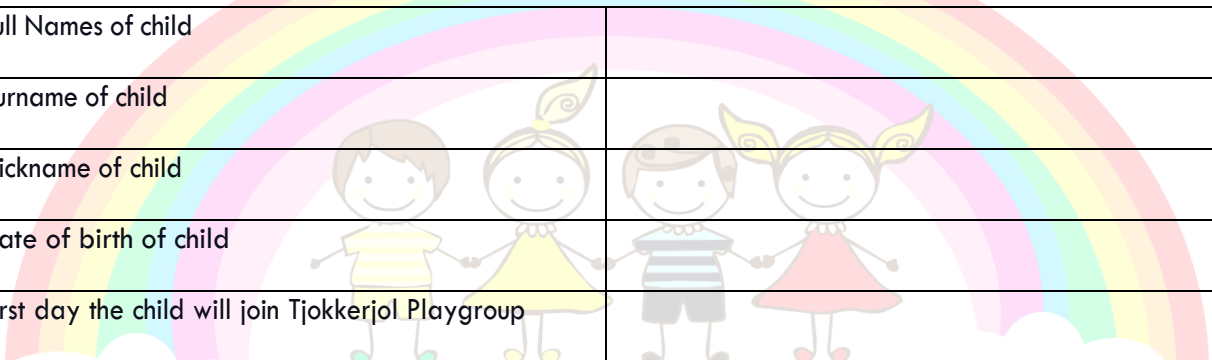


tjokkerjoi

Registration form 2022

Information of the child being enrolled:

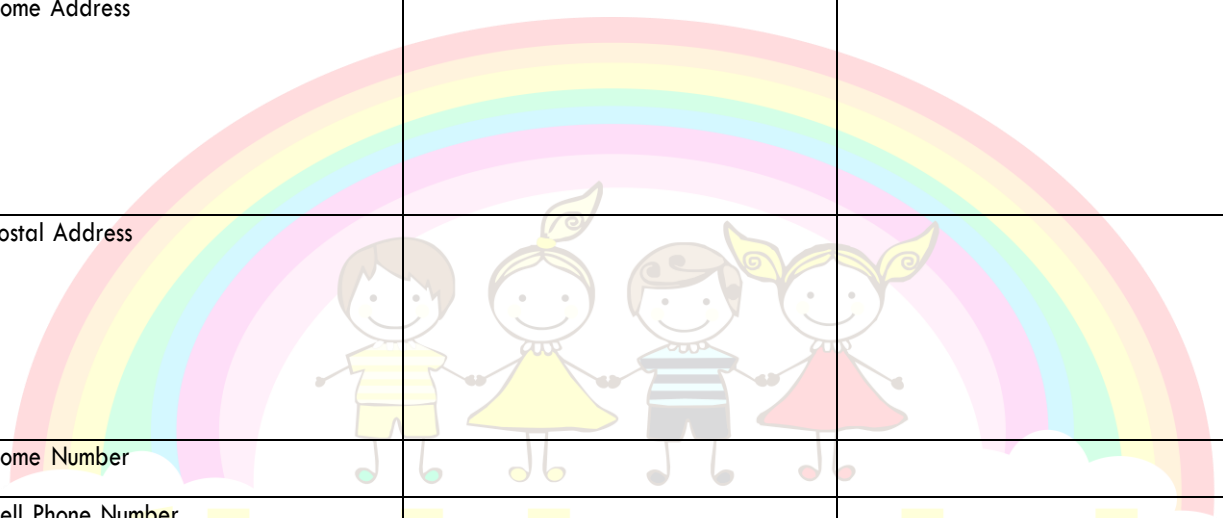
Full Names of child	
Surname of child	
Nickname of child	
Date of birth of child	
First day the child will join Tjokkerjoi Playgroup	



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Parent's Information

Information	Father's Details	Mother's Details
Full Names		
Nickname		
Surname		
ID Number		
Home Address		
Postal Address		
Home Number		
Cell Phone Number		
Employer		
Work Number		
Email Address		
Marital status of parents		
Tick which parent will be responsible for the account		



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 kindergroepje & Kleutermaatjes

In case of emergency:

Contact person(s) if parents are not available.

First Contact Person:

Name and Surname	
Address	
Telephone Number	

Second Contact Person:

Name and Surname	
Address	
Telephone Number	

Other persons that have permission to collect the child at Tjokkerjøl Playgroup:

Details	First Person	Second Person	Third Person
Name and Surname			
Relationship with Child			
Telephone Number			
ID Number			

Medical and Doctor's Details:

Name of Medical Aid		Medical Aid No	
Home Doctor's Name		Telephone Number	

Medical History of the child

- ☺ Is there any information about your child's general health or physical condition you want to bring to my attention?

- ☺ Did your child recently undergo an operation? If yes, what was the date of the operation?

- ☺ Are there any serious illness(es) that your child has had recently that I should know of?

- ☺ Is your child allergic to anything? If yes, how is the allergy treated?

- ☺ Did your child receive all his/her immunizations up to date? [Yes / No]

Please bring a copy of your child's immunizations chart together with the registration form.

- ☺ Which type of medication do you give to your child if he/she gets a fever?

How high should your child's fever be before administering this medication?

- ☺ What is the dosage of the medication mentioned above? _____ ml.

Please bring a full bottle of the above-mentioned medication, for emergency purposes.

Indemnity

The child's details:

Surname: _____

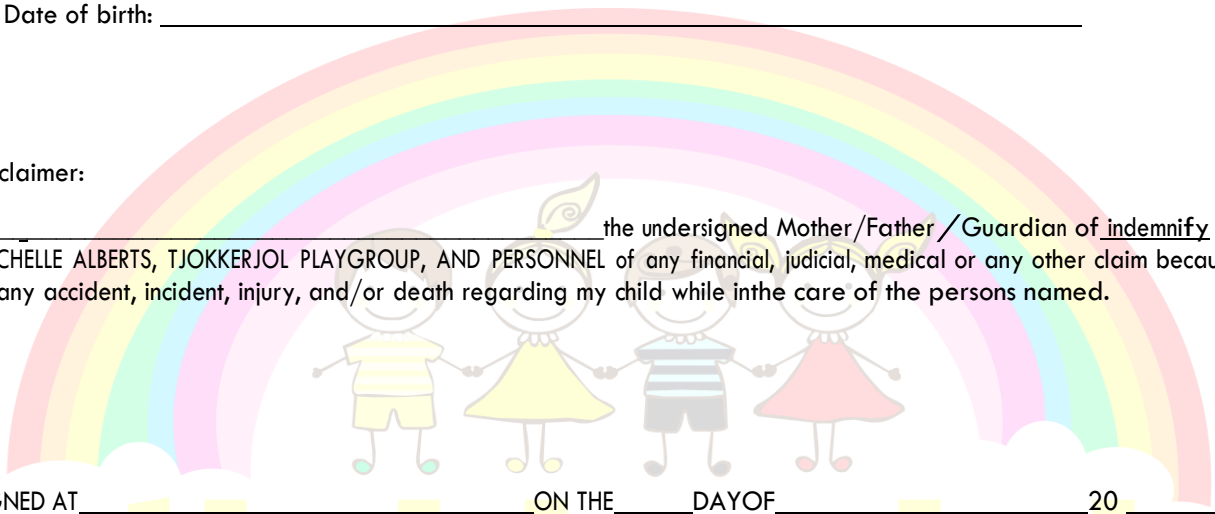
Initials: _____

Nickname: _____

Date of birth: _____

Disclaimer:

I, _____ the undersigned Mother/Father/Guardian of indemnify ROCHELLE ALBERTS, TJOKKERJOL PLAYGROUP, AND PERSONNEL of any financial, judicial, medical or any other claim because of any accident, incident, injury, and/or death regarding my child while in the care of the persons named.



SIGNED AT _____ ON THE _____ DAY OF _____ 20____

FATHER/GUARDIAN

MOTHER/GUARDIAN

Social Media Consent



I _____

(Full name and surname of parent / guardian of

(Full name of child)

Give hereby:




that any photos / videos taken at Tjokkerjoi Playgroup may be used for our Facebook page, WhatsApp group and Website.


Signed at _____ on the _____ day of _____ 20 _____

Signature of parent/guardian

Stationery




Beertjie & Olifantjie-Klas	
0-12 Months	
6	Wet wipes (80)
5	Boxes Tissues (200)
4	Bottles liquid hand soap
1	Pack white cardboard
1	Story book





Wurmpie-Klas	
13-24 Months	
6	Wet wipes (80)
5	Boxes Tissues (200)
4	Bottles liquid hand soap
10	Coloured craft pipe cleaners
2	10 Page Flip Files
2	Bottles ponal wood glue
1	Bright colours cardboard pad
1	Pack thick crayons
1	Paint brush
1	Box coloured dot stickers
1	Puzzle (2-8 Piece)
1	Story book


Any cute educational toy
e.g. Shapes / Rings



Gogga-Klas	
25-36 Months	
12	Rolls 2x ply toilet paper
6	Wet wipes (80)
5	Boxes Tissues (200)
4	20 Page Flip Files
1	Ream A4 printing white paper
1	Retractable crayons
1	Big bottle ponal wood glue
1	Big Pritt glue
1	Pack gummed paper (not sticky notes)
1	Paint brush
1	Box coloured dot stickers
1	"Stumped nose" scissors
1	Beach ball
1	Story book
500ml	Acrylic paint



Tiertjie & Uiltjie-Klas	
37-50 Months	
12	Rolls 2x play toilet paper
6	Wet wipes (80)
5	Boxes Tissues (200)
4	20 Page Flip Files
1	Ream A4 printing white paper
1	Retractable crayons
1	Big bottle ponal wood glue
1	Big Pritt glue
1	Skipping rope
1	Paint brush
1	Box coloured dot stickers
1	"Stumped nose" scissors
1	Light Tissue Papier
1	Story book
1	Beanbag
500ml	Acrylic paint



Little ones who sleep at school in the afternoon must please bring an
ORDINARY receiving blanket and not a winter blanket

NB. Only the Flip Files need to be marked with your child's name. We share the other stationery with all the friend in the class. As a result, all stationery becomes school property.

Flip Files goes home at the end of each term with the year's creative work in.

Policy of a sick child

Children must be kept at home when:

- ☺ They have a fever
- ☺ They have any contagious childhood disease
- ☺ They have any contagious disease e.g. Pink eyes, Hand-mouth-and-foot disease etc.

Policies and procedure for children who become ill at school:

- ☺ Identify a sick child
- ☺ Contact parents directly
- ☺ Child is taken to sickbay
(so that he / she does not infect other children)
- ☺ If the child has a contagious childhood disease, parents are advised to go to the nearest doctor or hospital, while the child waits for parent, they will wait in sickbay which is in the owner's office and she herself will look after child until the parent arrives at school.
- ☺ If a child already has prescribed medication, medication is administered, and parents are notified.
- ☺ In case of absolute emergency, child is taken to the nearest hospital.
- ☺ Any medication that must be administered must be recorded by the parents in the child's communication booklet under "Medication Register"
- ☺ Parents are first contacted before any pain and fever medication, e.g. Panado is administered.
These are also recorded in Medication Register.



tjokkerjöl

Groenlandse Cario- & Kinderreumatologie

School Bags

The following must please be packed in the school bag every day:

- ☺ 1 Set of clean clothes
- ☺ Warm sweater or jacket if it suddenly gets cold or raining.
- ☺ Sunscreen (we take it out of the bags and store it at school so that it is easily assessable)
- ☺ Sun hat
- ☺ Mosquito repellent
- ☺ 1 bottle of fever medication
(We take it out of the bags and store it in the fridge so that it does not get hot)
- ☺ Babies must please bring all the milk they need for the day, as well as other liquids they drink during the day such as water and tea.

Toddlers:

- ☺ A bottle of water or juice that they drink throughout the day, we fill the bottle with filtered water if it is empty.
- ☺ Toddlers who are still going to sleep with milk must please bring it with them.

Children on nappies:

- ☺ Pack at least 5 disposable diapers. We take it out as we need it throughout the day.
- ☺ 1 Pack of wet wipes (we take the pack out and put it in the diaper exchange basket)
Please also put another pack in the nappy bag. We will take it out as soon as the first one is done.
- ☺ Bum cream

Diaper baskets

Dear Tjokkerjol Parents,

I would like to take this opportunity to explain the Diaper Baskets and wet wipes to you.

The Diaper Baskets should start each morning with 5 diapers, wet wipes, and bum cream. (These cloths, wipes and cream will be taken out of the nappy bags each morning)

We use it as needed. You send us 5 diapers every day. We only take out as much as necessary for the 5 diapers in the basket. So, if we only use 3 diapers today, there will be 2 in the basket and we will only take out 3 tomorrow. We keep the other 2 in the bag in case of emergency.

If the wipes are finished in the diaper basket, we will send you the empty package for the next day. The wipes usually last about a week per packet.

VERY IMPORTANT!! The wet wipes in the diaper baskets we ONLY use on bums. It is unhygienic to use those wet wipes for the mouth and face.

We use the wet wipes that you send at the beginning of the year (along with the stationery) for your child's face and hands. According to the health department, we are not allowed to use washcloths at all!! That is why we kindly ask you to send us the wipes so that tons can keep your baby's face and hands clean regularly.

Please also remember to pack a good sunblock and mosquito repellent and 1 bottle of fever medication that is clearly marked in case of emergency.

Thank you for your support in this regard.

Policy

We care full time for Baby's from 3 months up to 5 years of age. Languages at the Centre are English & Afrikaans.

We are a Christian daycare centre, and focused facility and we welcome all children. Since this will be your child's home away from home, we try to provide a safe, caring, homelike atmosphere for your children while at the same time providing for their physical, intellectual, emotional, and social development. Please read the policies of TJOKKERJOL DAYCARE carefully.

- Non-Discrimination:

We will not discriminate in relation to admissions of any child based on race, creed, color, national origin, religion, sex, or disability.

- House Rules / Classroom:

The children will be taught by example here, to have respect for themselves and each other. They will also be taught to respect my home, property, and possessions.

Any negative behavior will not be allowed. This includes but is not limited to hitting, punching, kicking, biting, standing or jumping on furniture, throwing anything in the house or classrooms, bad language, etc.

- Discipline:

We will strive to offer praise for good behavior. Should negative behavior happen, we will deal with it in one of three ways, Redirection: Toddlers will simply be told "no" and redirected to another activity or area.

Talking: once a child reaches the age of two, they can be talked to. They will be told in easy to understand terms why the behavior should not continue. Typically, this is highly effective.

Time-out: should the behavior continue; the child will be placed in a time-out corner. We use the one minute per age of the child rule (a three-year-old gets three minutes).

Should a behavior continue after a few time outs, parents will be contacted. A workable solution can almost always be found.

- Daycare Hours:

Open MONDAY to FRIDAY'S from – 7:00am - 17:30pm

Open all year around! Except we do close for four weeks in December every year, over Christmas time and New Year. Also please note that there might be a day or two that would be considered as School Holidays that we will be closed, usually if it's a working day following on a long weekend, but u will be notified in advance or refer to your TjokkerjOL Daycare Calendar that you will receive upon registration. Make sure to take it please.

Important Dates for 2022: We open on the 11th January 2022. For 2022 the last school day will be on the 9th DECEMBER 2022 and opening again on 11th JANUARY 2022. We are closed on Saturday's, Sunday's & Public Holiday's.

- Drop Off / Pick Up Children:

Please arrive on time. If you will be late for, drop off/pick up, let the day-care know as soon as possible, so we may adjust the daily schedule if need be. All children over the age of 12 months are expected to arrive fully dressed and ready for the day. Do not bring your child in pajamas. At drop off time, make sure that you say goodbye to your child(ren) and let them know when you will be returning. Although this may produce tears, rest assured... by the time you are out of the driveway/out of sight, the tears have stopped. This also helps to make the child feel secure in that while you may leave them when you must, you are always coming back. The moment you walk in to pick up, you oversee your child(ren). Sometimes children will "test" to see who is really in charge. A child who has been well behaved all day will suddenly bounce all over the house when a parent arrives. The respect that you show me, my home, and my possessions will speak volumes to your child. When you drop off or pick up, do not linger. Ten minutes is typically more than sufficient. During day-care hours, we/I have a job to do. If you need to talk to me or any of the personnel at the centre, I am/we are available after hours on request.

- Registration Form:

Our registration form is available online, please follow this link www.tjokkerjolkleuterskool.co.za to Register your child. Easy access and faster acceptance, if accepted you will receive a Welcome email from the Daycare(Please provide an email address as this is very important). You will then receive a statement via email containing the banking details and amounts payable (We no longer accept cash, EFT payments only).

- Daycare Fees:

Registration for 2021 – R1500.00 (all children must register, full months, aftercare) once off with registering of your child / Non-refundable.

No Child will be accepted before Registration fee is paid.

Amount per contract. Monthly for 12 months of the year.

(January – December) We offer a 10% discount on a second child - for 2 or more kids per family, Siblings.

Afterschool Care (children aged 6years and older) – R1650.00 Monthly.

This includes school holiday care, NOT Lunch and Snack. we do offer Transportation. Times is from 13:00am – 17:30pm

Afterhours, Saturday's & Public Holiday's – No day-care

Day to Day Care:

1 Day Only-

R120.005

Days –

R500.00

10 Days – R900.00

15 Days – R1300.00

Pre-arrangements is needed, and a registration form is still to be completed.

Day to Day care is payable upfront before the child will be accepted, also note that these days are only liable within that given month. Day-care Fees can be paid by EFT only, we do not accept checks and CashPayments,

Note: Cash Deposits at the bank will require a R20.00 fee for bank charges. Monthly fees are expected in advance, payable on the first day of care in any given NEW month, and not later than the 4th of the new month, a 10% fee will be added to late fees. My day-care has regular hours. Notify me as soon as possible if you will be arriving early/late. Early/Late, meaning any time before/after regular scheduled hours. An early/late fee of R20.00 for every 15 minutes will apply. These fees are expected to be paid immediately or with the next school day.

Fees are expected to be paid whether your child attends day-care or not, meaning if absent from sick leave or just not at day care fees must still be paid monthly. Day-care fees are payable for 12 months of the year. Meaning you do have to pay for December.

- VERY IMPORTANT - Termination of childcare:

This is very important; I require two months in advance written notice if you are terminating childcare. If none is given, two extra months additional payment must be made, whether your child is at the Day care or not. Please ask your child's teacher for a termination form.

- Extra Activity's:

We do offer a variety of extra curriculum activities for the kids, Available at the Day-care during day-care hours, this is NOT part of the school or school fees – Please ask for forms / Price NOT included with school fees!

- Clothing:

Please do not send your child to day-care in "dress clothes". Play clothes only. Although we try our best to keep the children clean, even in the best of circumstances...accidents happen. Please do not dress your "girls" in dresses, they intend to play very rough and show of their panties is not ideal for kids of different gender!

Make sure your child has a complete change of clothing at all time, every day, packed in their bags. Including underwear and socks, if needed. Summer and winter clothes. This meaning extra pair of Shirt, Pants, and undies. We have a big problem with parents that just don't send extra clothes to school, if we find this, parents will be phoned when an accident do happen, like he/she wet him/her self and you will be asked to pick your child up as we do not have extra clothing for said child. During the summer months we will on occasion make use of a wading pool, sprinkler, or water toys. You will be notified in advance. Please provide a proper swimsuit or swim diaper if you wish for your child to participate.

- Quiet time:

Every day between 12:30-14:30, we have quiet time. All younger children will lay down to rest, older children will be given quiet time activities (coloring, puzzles, movies etc.) I ask you keep visits and phone calls during this time to a minimum. If your child is not supposed to be taking a nap time in the afternoon, please let me know. The younger children up to the age of 2 have a nap time of 1 hour and 30min, and from 2 years and up have a nap time of 1 hour only. Items from home: your child may bring a special blanket or stuffed animal for quiet time. Please do not allow your child to bring anything else into the day-care setting. No toys, candy or snacks, money etc.

• Meals and Snacks:

All food served during the day will include servings from each basic food group.

Breakfast is served at 08:00am-08:30am. If you will be arriving later than 08:30am, please see that your child(ren) has eaten breakfast prior to arriving. There will be a snack served at 10:00am, Lunch at 11:30 and another snack at 15:00pm.

No supper will be served to day-care children. NO SWEETS are allowed, and no child may arrive at school eating sweets or any other means of food, please leave that in the car, kids tend to fight and I don't allow 1 child to eat something in front of another child without sharing. It is important to let me know if your child has any known food allergies. You may however send a drinking bottle to school if you like. The kids always have access to water, and cold drink with each meal.

• Transportation:

On occasion we may go on field trips in the car. Also, I may need to transport a child in a medical emergency, all children will be restrained in car/booster seats or seat belts (according to law and child care rules) and will not be transported without your written permission. All vehicles will be properly licensed and insured. Your child will never be left unattended in a vehicle.

- Fever - Temperature of 38d and over.
- Vomiting or Diarrhea
- Any rash other than mild diaper or heat-related rash.

Should your child develop any of these symptoms, you will be expected to pick up your child within one hour. If this is not possible, you will need to have another person listed on your emergency information form that can. You will also be called at my discretion should your child clearly appear to be uncomfortable, regardless of whether other symptoms have appeared.

I am not willing to accept a child with any of the above listed symptoms. Symptoms must be gone for 24 hours prior to re-admittance.

I will not take a child with confirmed lice unless the hair has been washed with an approved product twice (24 hours apart). I will check the child's head personally upon arrival. Should I find anything, your child will not be allowed to stay.

• Immunizations / Vaccinations:

Please make sure your child(ren) vaccinations are up to date, the day-care is not responsible for this, and we also don't do vaccination at the Daycare centre. However, the Clinic will visit the centre from time to time, but we will give notice beforehand.

We will also not force any parent or child to be vaccinated, this is of free will, you as parent or guardian have the full right to decide whether or not you want to.

• Medications:

A Medication Consent Form must be filled in every day, when a child needs medication, forms must be filled in by a Parent or Guardian, NO medications will be given to a child without a signed or written consent form.

Prior to administering prescription medication, I must have written permission and instructions for each medication. Medicine with the child's name and current prescription information on the label constitutes instructions. Non-prescription medications will be administered with parental permission according to manufactures instructions unless written instructions are from a licensed physician. Make sure your child's name and amounts are clearly visible on the

bottle/medication. All medications must be in a Ziploc bag and handed in at your child's teacher, no medications in the child's school bags will be allowed. Parents must sign the Medication Consent Form with handing in of medications each day. No Antibiotics and No Vitamins will be given at school.

- Sleeping:

Each child will be provided with a safe comfortable sleeping mat with separate bedding, infants will sleep in wooden cots with waterproof mattresses or pads. We will sleep infants on the backs.

- Emergencies / Back-Up:

If, for any reason, I need to leave the day-care centre or I am ill or going on vacation, all the normal personnel will always be here, and daily routines will carry on as normal. Should your child require emergency medical attention, I need written permission to follow any steps necessary for his/her wellbeing. I will notify you at the earliest possible time. You will be responsible for all medical expenses incurred. PLEASE make sure your details are up to date regularly, and that we have the correct information for exam: phone numbers, we have had parents change numbers and never received important information.

- Supervision:

We at the Daycare are required to be within sight or hearing of an infant, toddler, or preschooler always so that the caregiver is capable of intervening. For school-age children, we are required to be available for assistance and care. Written permission is needed from you if your school age child is to be off my property. This includes walking to/from the bus stop or school.

- Authorized persons:

Occasionally your child may need to be picked up from care by someone other than a parent/guardian. Unless the names are listed on your emergency forms, your child will not be released. In case of an emergency, please provide a reliable list of people to reach.

- Parents in day-care:

You have the right to stop in anytime during your child's regular Daycare hours. You do not need a reason. You are welcome to pop in any time. But please keep it to a minimal time frame, as small children intend to be harder when their parents are around.

- Smoking:

Smoking is not allowed in my home or on the premises during Daycare hours.

- Daily in Bags:

Important: your child's bag must be at least and not smaller than 30cmx40cm

If we find your child's bag is too small, you will be asked to bring a bigger school bag. Remember we must put all their belongings in the bag, and winter months is a pain as they have shoes and jackets and more that must be stored safe.

Please make sure the following items is in your child's bag daily.

- 1 Extra pair of Summer Clothing
- 1 Extra pair of Winter Clothing

Baby's:

- Wet wipes (if child is still on nappy's, we start Potty Training from 2 years of age, if the child is ready)
- Nappy's (at least 5-6)
- Baby Powder
- Bum Cream
- Bottle (we encourage toddlers from 18months to start using a cup instead of a bottle)
- Milk (Formula milk, if baby does drink Formula Milk, we do not supply milk due to allergies)

Side note: We will on occasions ask for a packet of baby wipes to be sent to school so that we can clean the kids' faces.

PLEASE MAKE SURE YOUR CHILDS BELONGINGS IS MARKED CLEARLY!!!

We are not responsible for missing belongings if it is not marked. Registrations to be completed on registration form as well as on our website.

All forms must be completed prior to the first day of care. All monthly fees must be paid prior to the start of care in any given month. If Registrations are not completed or fees are not paid, no care will be provided.

Greetings

Tjokkerjol Daycare Team

We hope to have your part of the family very soon...



For any information please contact the owner

Rochelle Alberts:

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www.tjokkerjol.com

